

Public Participation Committee Meeting Notes
CCMPO Offices, Friday, March 28, 2003 - 2:00PM - 3:30PM

Attendees: Jeff McDonald, Melanie Grubman, Phil Hammerslough, Richard Kemp, Jane Marvin, Diane Meyerhoff, Debbie Safran, Susan Smichenko. Future meetings are scheduled for April 11th and April 25th from 2-4PM.

Diane asked that committee members forward her a short biographical paragraph for the final Public Involvement Plan. This can be emailed, mailed, or done over the phone.

The group reviewed the brainstorming notes from the last meeting and the Public Involvement Plan Principles. Committee members emphasized the importance of involving youth in our work. Also, there was a discussion about the level of specificity of the principles. It was agreed that we would have a brief statement, utilizing the six points of the Principles and then expand on them further in the plan (with specifics about methods of outreach, etc.)

In a discussion about the draft Table of Contents, the committee asked that it be simplified and some categories condensed. Diane agreed to work on simplification. The group also suggested that the Regional Planning Commission should be part of the plan as well as the role of the Communications Consultants.

The glossary was discussed and a number of improvements made. Susan suggested that Diane ask Bernie Ferenc (CCMPO) for a glossary that was prepared earlier and add/update definitions as necessary.

The group discussed implementation of the Public Involvement Plan. Will the Plan stand-alone or be part of the Metropolitan Transportation Plan? Diane promised to investigate this issue further. There was concern that the CCMPO Board needs to be supportive of the plan in order to insure implementation. Jeff McDonald suggested that a “Community Involvement Committee” should be formed in order to track Plan implementation and maintain public interest. An advisory committee could answer to the Board or to the Technical Advisory Committee (TAC). This committee could also help determine what public involvement techniques were successful and which ones were not (an issue that was raised by a CCMPO Board Member). **Everyone was asked to think about implementation, as it will be a topic at our next meeting.**

Jeff and Susan asked that the committee complete “in-kind match forms” to document their volunteer time. Diane will prepare the forms for signatures at the next meeting.

Richard Kemp asked where the bike racks and benches are located at the CCMPO offices. No one was able to locate them.

The meeting adjourned at 3:30PM.

Prepared by Diane Meyerhoff, March 31, 2003